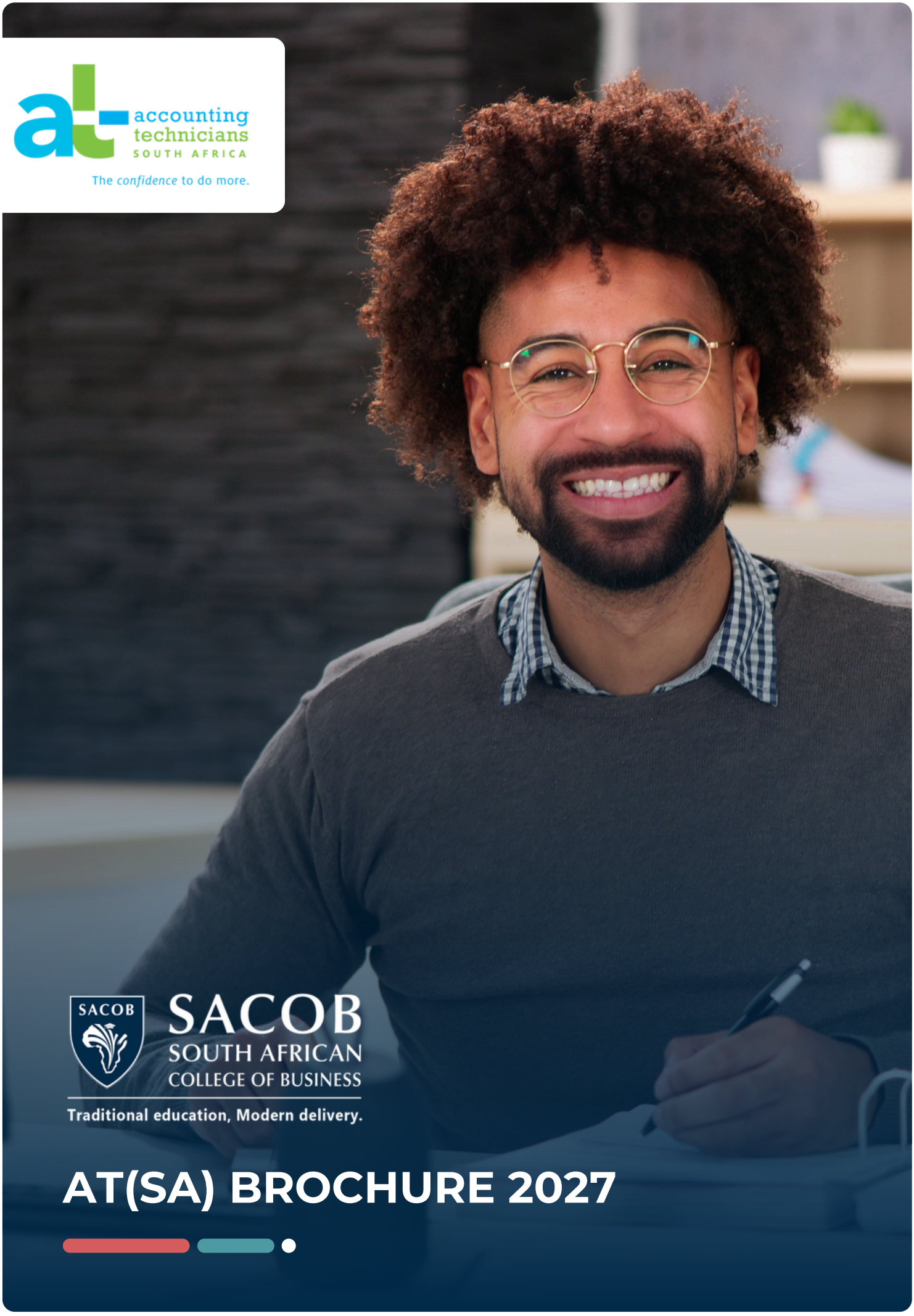


accounting technicians SOUTH AFRICA

The *confidence* to do more.

SACOB

SOUTH AFRICAN COLLEGE OF BUSINESS

Traditional education, Modern delivery.

AT(SA) BROCHURE 2027

What is AT(SA)?

The qualification is designed to take you on a progressive pathway, from a foundational level through to an advanced level of accounting knowledge, skills and competencies. AT(SA) is registered with South African Qualifications Authority (SAQA) and is in association with South African Institute of Chartered Accountants (SAICA) where all the qualifications meet both NQF and Learnership requirements.

An AT(SA) Qualification provides you with:

- A solid foundation in accounting, finance and business skills
- Helps improve career progression and employability
- Promotes high standards of professionalism and integrity
- Delivers competent work-ready graduates
- Boosts employee confidence and technical ability
- Provides recognition and belonging



Why AT(SA)?

Unlike other rigid qualifications and professional memberships, AT(SA) works around your time, offering you flexible modes of learning and examination.

The training combines accounting theory with real-world practical experience enabling you to practically apply newly acquired skills in your own work environment. It offers you practical, useable skills to carve out a sustainable career.

This is a competency-based qualification that is heavily work-integrated and application-driven.

Assessment:
Computer-based assessments.

HOW WE OFFER THE COURSE

All of AT(SA) courses are offered online via the Online Premium Package.

- LIVE Induction before commencement if Programme
- LIVE Zoom Webinars
- Webinar Recordings
- Textbooks
- Intro Video – course basics overview
- Concept Videos – key concepts explained
- Exam Info & Timetable
- Study Schedule – customisable learning guide
- Forums – connect with other students
- Lecturer Support – email, phone & Online Classroom
- Q&A Platform – ask questions and get lecturer responses within 24 hours
- Multiple Mock Exams & Solutions
- Module Quizzes – test your understanding
- Exam Walkthroughs – exam techniques and reviews



WHY CHOOSE SACOB

Priority Response

Personal Course Advisor

Not just another number

24 Hour Response Time

All study Material included

Free delivery throughout South Africa

Registration Open all year round

Online Support

AT(SA) LEVEL 3 | CERTIFICATE: ACCOUNTING TECHNICIAN (NQF 3)

Do you have a firm understanding of numbers, a passion for accounting or the desire to run your own business?

This qualification covers a range of basic accounting practices and techniques; from costing and double-entry bookkeeping to computerised accounting. It's ideal if you're new to working in finance or you if are looking to expand and develop your foundation knowledge and skills.



Duration:
12 Months (Full Time)

Requirements:
Minimum Grade 10 pass and/or work experience

SUBJECTS:

- AT(SA) Basic Accounting I
- AT(SA) Basic Accounting II
- AT(SA) Working Effectively in Finance and Accounting
- AT(SA) Basic Costing
- AT(SA) Computerised Accounting

PROFESSIONAL DESIGNATIONS:

- Accounting Assistant
- Debit/Credit Controller
- Junior Bookkeeper

AT(SA) LEVEL 4 | FET CERTIFICATE: ACCOUNTING TECHNICIAN (NQF 4)

The Level 4 qualification is the second level of the AT(SA) Accounting Qualification.

It introduces you to more complex accounting tasks, such as maintaining cost accounting records and the preparation of reports and returns. This course is perfect if you've completed Level 3, or you're already at a more intermediate level and looking to develop existing accounting skills.



Duration:
12 Months (Full Time)

Requirements:

- AT(SA) Certificate: Accounting Technician Level 3
- or National Senior Certificate - Matric or equivalent relevant qualification with Accounting,
- or NSC with accounting work experience and previous related short courses.

SUBJECTS:

- AT(SA) Accounts Preparation I
- AT(SA) Accounts Preparation II
- AT(SA) Cash Management
- AT(SA) Cost and revenues
- AT(SA) Indirect Tax
- AT(SA) Spreadsheet software
- AT(SA) Professional ethics in accounting and finance

PROFESSIONAL DESIGNATIONS:

- Accounts Manager
- Financial Controller
- Tax Assistant

AT(SA) LEVEL 5 - CERTIFICATE: ACCOUNTING (NQF 5)

The level 5 qualification is the third level of the AT(SA) Accounting Qualification and covers higher-level accounting tasks, including drafting financial statements, managing budgets, and evaluating financial performance.

You'll also have the opportunity to specialise in areas from tax to auditing and credit control.



Duration:
12 Months (Full Time)

Requirements:

- AT(SA) FET Certificate: Accounting Technician Level 4
- or equivalent qualification with accounting/finance work experience and relevant short courses.

SUBJECTS:

- AT(SA) Financial Statements
- AT(SA) Budgeting
- AT(SA) Financial Performance
- AT(SA) Internal Control and Accounting systems AT(SA) Personal tax
- AT(SA) Business tax

PROFESSIONAL DESIGNATIONS:

- Accounting Technician
- Finance Manager
- Tax Manager

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