

Chartered Governance Institute of Southern Africa
Accredited Skills Development Provider

SACOB
SOUTH AFRICAN COLLEGE OF BUSINESS
Traditional education, Modern delivery.

CGISA BROCHURE 2027



What is CGISA?

The Chartered Governance Institute of Southern Africa is an internationally recognised professional body for governance and company secretarial professionals.

Its qualifications are currently recognised in over 80 countries, providing a global pathway into corporate governance, company secretaryship, and executive-level compliance.

CGISA offers three qualifications designed to help students enter the workforce earlier while equipping them with the skills to operate at the highest levels of business.

Why CGISA?

Companies need more than just ideas; they need professionals who can make those ideas work legally, ethically, and strategically. The CGISA qualification empowers you to become a Chartered Secretary: the person who ensures that businesses run smoothly, ethically, and in line with governance standards.

CGISA prepares you for leadership, influence, and impact in the corporate world, opening doors locally and internationally.



HOW WE OFFER THE COURSE

All of our courses are offered online. CGISA is only offered with the Online Premium Package, which includes the following:

- LIVE Zoom Webinars
- Webinar Recordings
- Textbooks
- Intro Video – course basics overview
- Concept Videos – key concepts explained
- Exam Info & Timetable
- Study Schedule – customisable learning guide
- Mock Exam & Solutions – exam prep support
- Forums – connect with other students
- Lecturer Support – email, phone & Online Classroom
- Q&A Platform – ask questions and get lecturer responses within 24 hours
- Multiple Mock Exams & Solutions
- Module Quizzes – test your understanding
- Exam Walkthroughs – exam techniques and mock exam reviews



WHY CHOOSE SACOB

Priority Response

Personal Course Advisor

Not just another number

24 Hour Response Time

All study Material included

Free delivery throughout South Africa

Registration Open all year round

Online Support



CGISA PROGRAMME 1

The programme provides you with practical knowledge and competence in management and administration for the modern workplace that can be applied in a variety of entities. It also provides a step to a higher phase of learning in governance, administration and finance, and widens your opportunities for advancement.

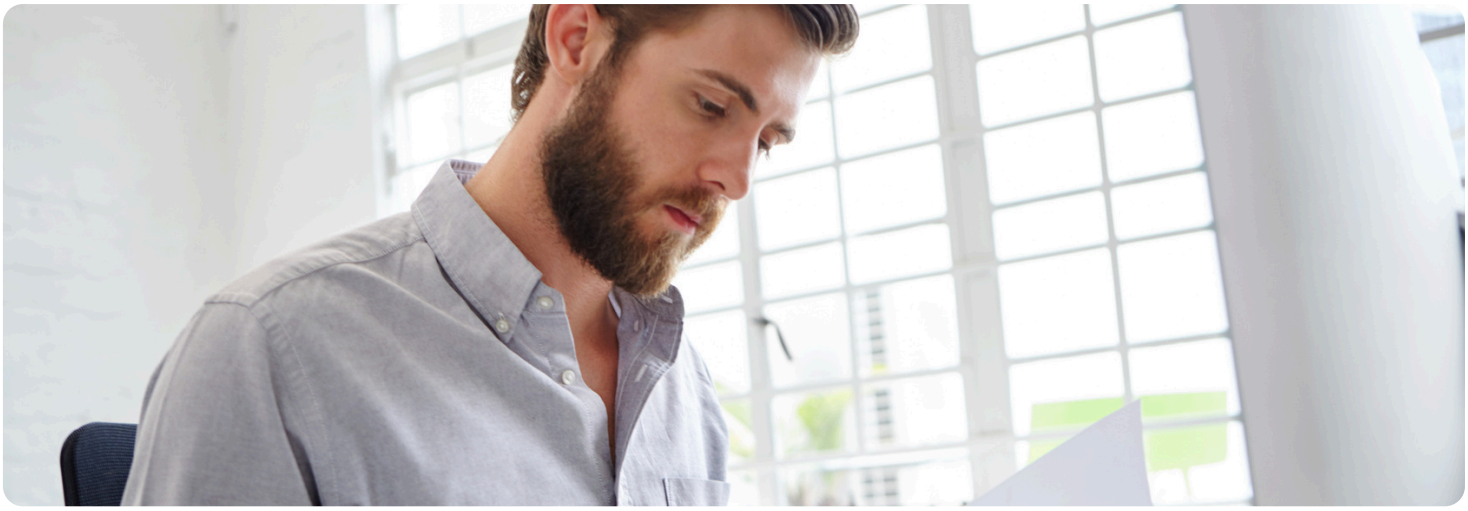


Duration:
12 Months (Full Time)

Requirements:
Communication NQF Level 4, Mathematical Literacy NQF Level 4 or Accounting at NQF Level 4

SUBJECTS:

- CGISA Communication
- CGISA Introduction to Financial Accounting
- CGISA Introduction to Corporate Governance
- CGISA Introduction to Law



CGISA PROGRAMME 2

The second programme of the CGISA professional qualifications. It provides the student with a level of knowledge and skill required for Management, Administration and Governance positions in the practical workplace while still having an understanding of the CGISA philosophy and operational requirements. It also provides a step to a higher level of learning in Governance, Administration and Finance, and widens the learner's opportunities for advancement.



Duration:
12 Months (Full Time)

Requirements:
Successful completion of CGISA Programme 1 Management & Administration. Equivalent certification requires CGISA exemption.

SUBJECTS:

- CGISA Managing Information Systems
- CGISA Advanced Financial Accounting
- CGISA Principles of Corporate Governance
- CGISA Principles of Business Law



CGISA PROGRAMME 3

The third programme of the CGISA professional qualifications provides managers and administrators with the knowledge and skills that relates to Administration, Management and Corporate Governance. It is a broad-based qualification with the emphasis on Governance, Administration and strategic issues in both public and private sectors.



Duration:
9 months. (Full Time)

Requirements:
Successful completion of CGISA Programme 2. Equivalent certification requires CGISA exemption Please note: Work Placement Learning (WPL) will be required

SUBJECTS:

- CGISA Management Principles
- CGISA Advanced Corporate Governance
- CGISA Advance Business Law



CGISA BOARD LEVEL

This programme is the forth of the CGISA professional qualifications and is more commonly known as the Board Level. This programme is the final level to determine academic eligibility for Membership to the Institute of Chartered Secretaries and Administrators (CGISA).

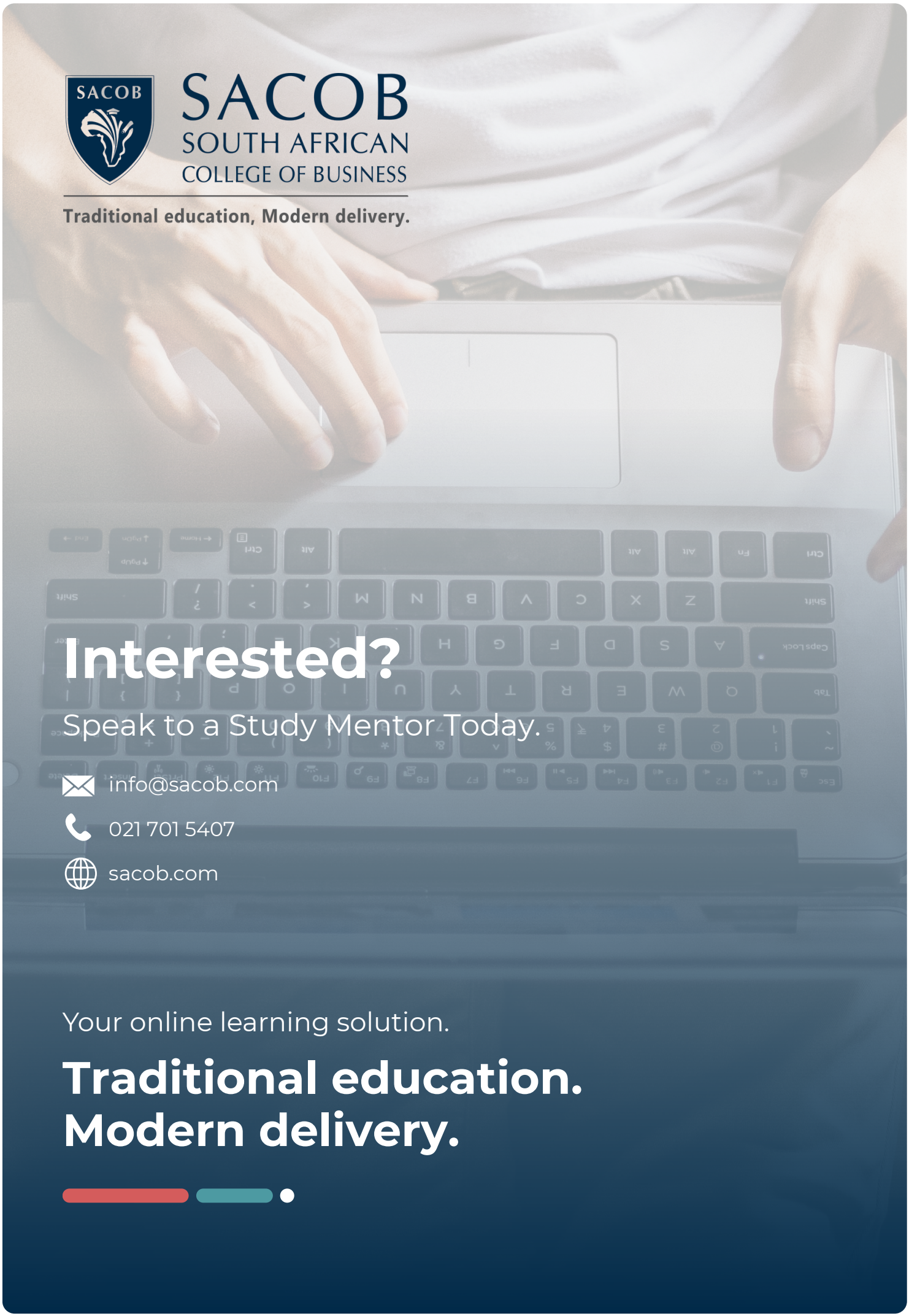


Duration:
12 months. (Full Time)

Requirements:
Successful completion of CGISA Programme 3 Governance & Administration. Equivalent certification requires CGISA exemption

SUBJECTS:

- CGISA Risk and Compliance
- CGISA Applied Governance
- CGISA Corporate Law
- CGISA Finance for Decision-Making (Note: Understanding Financial
- Statements E-book) will be provided.



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Interested?

Speak to a Study Mentor Today.

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